



LOG IN TIPS – DEA CAREER GATEWAY

(APPLICANTS ONLY)

FORGOT PASSWORD

FORGOT YOUR CAREER GATEWAY PASSWORD

Applicant Home - Microsoft Internet Explorer provided by DEA for Official Use ONLY

https://nlccg.usda.gov/psc/pdeanlod/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBI

File Edit View Favorites Tools Help

Applicant Home

Careers

Enter your user name and password to login. If you have not yet registered, [Register Here](#).

Basic Job Search

Keywords:

Posted:

Search Advanced Search Search Tips

Login

User Name:

Password:

Login Login Help Register Now

1. From the Careers login page, click the 'Login Help' link

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Login Help

Choose One of These Options

Forgot your password?

*Enter your User Name:

testcase

Get New Password Cancel

OR

Forgot your User Name

*Enter your Email Address:

Find User Name Cancel

2. Enter your user name in the "Forgot your password?" box and click the "Get New Password" button.

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Careers

☒ An Email message with user id or new password has been sent to your preferred Email address.

Enter your user name and password to login. If you have not yet registered, [Register Here](#).

Basic Job Search

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User Name:

Password:

Login Login Help Register Now

3. Upon successfully verifying the information; a message indicating that an email message with your user id or new password has been sent to your preferred email address in the system. **See sample on back of this page.**

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SAMPLE EMAIL MESSAGE - PASSWORD

-----Original Message-----

From: DoNotReply@dea.gov

To: Test Case

Subject: Applicant Password Notification

Sent: Nov 15, 2010 2:57 PM

Dear Applicant,

Your request for password notification has been processed. Please use the following user Name/ password combination to access your applicant home page. You may change your password at any time by signing on to your home page and using the change password hyperlink.

Your User Name is Testcase and your password is 180302

Thank you for your time.